***Broughton in Amounderness Parish Council***

**AGENDA**

You are hereby summoned to attend the Council Meeting of Broughton in Amounderness Council to be held on Tuesday 29th October 2024 **at 7:30pm**

The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB

Jessica Dibble

Parish Clerk

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**1.Welcome by Chair**

**2. To Receive Apologies**

**3. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Public Time**

This 30-minute session (time limit of five minutes per item/per person) provides members of the electoral public an opportunity to indicate interests in an agenda item and put questions to the Parish Council. Such questions may be answered after the meeting or become an agenda item at a future Parish Council meeting.

**5. Approval of Minutes**

1. To approve the minutes of the Full Council meeting held on Tuesday 17th September 2024.

**6. Reports on meetings attended by Cllrs.**

1. Broughton and District Community Charity meeting.
2. Consultation meeting with the Muslim Parishioners (previously circulated).
3. Debrief of the Scarecrow festival and family fun day.

**7. Lengthsman’s Report**

**Council to note** the Lengthsman’s report in relation to current works and future works in the village.

**8. AGAR**

**Council to note** that the Annual Governance and Accountability Return 2023/2024 is now complete and that the notice of conclusion of audit is on the website.

**9. Broughton Neighbourhood Development Plan**

**Council to note:**

1. Parish Action Plan (PAP) update
2. Progress of Neighbourhood Plan Review
3. King George V Field – and review of future maintenance.
4. Plan for traffic calming measures (report previously circulated).

**10. Correspondence**

1. **To note** the recent correspondence from the representatives of the Muslim Parishioners. Council to further note the draft response and list of actions.
2. **To note** the correspondence from the Broughton Inn

**11. Civility and Respect Pledge**

**Council to agree** if they wish to sign up to the NALC Civility and Respect Pledge.

*See Clerks report for further information.*

**12. Financial Matters**

1. **Council to note** the oral report from the chair of finance.
2. **Council to review and note** the accounts to date and note any recommendations from the chair of finance.
3. **Council to authorise** the financial transactions between the 17th September 2024 and 29th October 2024.
4. **Council to note** the CiL Grants and their progress.

**13. Grants**

**Council to review and agree the Grant requests:**

*With consideration given to the recommendations made by the Finance Committee.*

1. The request for financial support towards the road closure for the Remembrance Parade made by Broughton Parish Church in the sum of £360.00
2. A donation to the Friends of Broughton Primary School (PTFA Group) towards the cost of new sports kits for the children.
3. The Enviro grant in the sum of £30,000 towards the park.

**Council to note the Grants submitted on behalf of Broughton parish Council**

1. Community Orchard grant request has been submitted for the land at the Pinfold.
2. Defibrillator now installed following the London Hearts Foundation scheme and the Lancashire County Councils Champion Grants Scheme.

*NB: Letter of thanks sent to County Councillor Paul Rigby.*

**14. Events**

1. **Council to confirm** attendance to the Remembrance Sunday Parade and Remembrance Day service.
2. **Council to agree a date and confirm** attendance for the Budget Challenge (proposed date 22.11.2024).
3. **Council to confirm** attendance to the Christmas lights switch on 29.11.2024
4. **Council to agree a date and confirm** attendance to the Christmas meal.

**15. Consideration of Planning & Licence Applications**

1. **Application Number:**[06/2024/0844](https://selfservice.preston.gov.uk/service/planning/ApplicationView.aspx?AppNo=06/2024/0844&Id1=20241009132210d456357da5c1040a&SearchType=weeklylist)
**Location:**25, Harrier Way, Preston, PR2 9AU
**Description:**Single storey rear extension, the proposed extension would extend beyond the rear wall of the original dwelling by 5.35m; the maximum height of the proposed extension would be 2.85m and 2.85m height at the eaves
**Registration Date:**19/08/2024
**Decision:**Prior approval not required

**16. Date of Next Meeting**

**Full Council Meeting –** Tuesday 10th December 2024 at **7:30pm** in The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB